

**CIVIL CASE INFORMATION STATEMENT  
DOMESTIC RELATIONS CASES**

IN THE CIRCUIT COURT, \_\_\_\_\_ COUNTY, WEST VIRGINIA

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**I. CASE STYLE:**

**PLAINTIFF**

\_\_\_\_\_

Street

City State Zip

Phone Number : ( ) \_\_\_\_\_

Social Security #: \_\_\_\_\_

CASE # \_\_\_\_\_

Date of Filing \_\_\_\_\_

Judge \_\_\_\_\_

vs.

**DEFENDANT**

\_\_\_\_\_

Street

City State Zip

Phone Number : ( ) \_\_\_\_\_

Social Security #: \_\_\_\_\_

Days to  
Answer

Type of Service

\_\_\_\_\_

Original and \_\_\_\_\_ copies of complaint furnished herewith.

<b>PLAINTIFF:</b> <b>DEFENDANT:</b>	<b>CASE NUMBER:</b>
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I.  **PLEASE CHECK HERE IF EITHER PARTY IS ASKING FOR CHILD SUPPORT OR ALIMONY.**

II.  **PLEASE CHECK HERE IF THERE IS A FAMILY VIOLENCE PROTECTIVE ORDER NOW IN EFFECT.**

**II. TYPE OF CASE:**

<input type="checkbox"/> Contested Divorce/Annulment/ Separate Maintenance	<input type="checkbox"/> Petition for Child Support Only	<input type="checkbox"/> Establish or Modify Child Custody Visitation
<input type="checkbox"/> Uncontested Divorce/Annulment/ Separate Maintenance	<input type="checkbox"/> Temporary Petition for Relief	<input type="checkbox"/> Grandparent Visitation
<input type="checkbox"/> URESA - Initiating	<input type="checkbox"/> Modification of Child Support	<input type="checkbox"/> Contempt or Other Enforcement
<input type="checkbox"/> URESA - Responding	<input type="checkbox"/> Paternity/URESAs Paternity	<input type="checkbox"/> Other (Specify): _____ _____

IV. 1. Has either party ever received AFDC in West Virginia or other states?  
 Yes  No  Unknown

2. Has either party ever applied for services from the Child Advocate Office?  
 Yes  No  Unknown

3. List all minor children affected by this action:

Name	Date of Birth	SSN
_____	_____	_____
_____	_____	_____
_____	_____	_____

V.  Yes  No **DO YOU OR ANY OF YOUR CLIENTS OR WITNESSES IN THIS CASE REQUIRE SPECIAL ACCOMMODATIONS DUE TO A DISABILITY OR AGE? IF YES, PLEASE SPECIFY:**

- Wheelchair accessible hearing room and other facilities
- Interpreter or other auxiliary aid for the hearing impaired
- Reader or other auxiliary aid for the visually impaired
- Spokesperson or other auxiliary aid for the speech impaired
- Other: \_\_\_\_\_

Attorney Name: \_\_\_\_\_  
Firm: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_

Representing:  Plaintiff  Defendant  
Dated: \_\_\_\_\_

Pro Se \_\_\_\_\_ Signature

IN THE CIRCUIT COURT OF MONROE COUNTY, WEST VIRGINIA

IN RE: Petition of: \_\_\_\_\_

For change of name to: \_\_\_\_\_

CIVIL ACTION NO: \_\_\_\_\_

NOTICE OF CHANGE OF NAME

Notice is hereby served in accordance with Chapter 48, Article 5, Section 1 of the Code of West Virginia of the intention of \_\_\_\_\_ to change his/her daughter's/son's name from \_\_\_\_\_ to \_\_\_\_\_ . The Petitioner will appear in person before the Judge of the Circuit Court of Monroe County, West Virginia, in accordance with the petition, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at \_\_\_\_\_ a.m./\_\_\_\_\_ p.m. or as soon thereafter as the same may be heard in support of the petition for change of name and anyone having any objection to any such change of name as set forth in this notice may appear on said date and make proper objections thereto. The date of hearing may be rescheduled without further notice or publication.

Entered by the Clerk of said Court \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
LETA GULLETTE-COMER  
Clerk of Court

IN THE CIRCUIT COURT OF MONROE COUNTY, WEST VIRGINIA

IN RE: Change of Name From \_\_\_\_\_ to

\_\_\_\_\_

Civil Action No. \_\_\_\_\_

PETITION

Comes now the Petitioner and petitions this Court to change the  Petitioner or the  Petitioner's child or ward's name from \_\_\_\_\_ to

\_\_\_\_\_.

In support of this Petition, the Petitioner states as follows:

I.

He/She is currently over/under the age of eighteen (18) years, having been born on

\_\_\_\_\_.

II.

Petitioner has been a bona fide resident of Monroe County, West Virginia for at least one (1) year prior to filing of this petition.

OR

Petitioner is a nonresident of Monroe County, West Virginia but was born or married in this county or was previously a resident of this county for at least fifteen (15) years.

III.

The name change is not for the purposes of avoiding debt or creditors.

IV.

Petitioner is not a registered sex offender pursuant to any state or federal law.

V.

This name change is not for the purpose of avoiding any state or federal law regarding identity.

VI.

This name change is not sought for any improper or illegal purpose.

VII.

The Petitioner is not a convicted felon in any jurisdiction.

VIII.

Petitioner or the  Petitioner's child or ward has been known as \_\_\_\_\_,  
and the change of name is requested for the following reasons:

Petitioner is a divorced woman who wishes to restore her maiden name.

Other Reason: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

WHEREFORE, your Petitioner pray s that the Court declare that he/she shall henceforth  
be known as \_\_\_\_\_ and for such other and  
further relief as this Court may deem just and proper.

\_\_\_\_\_  
PETITIONER  
Pro Se

VERIFICATION

STATE OF WEST VIRGINIA  
COUNTY OF MONROE, TO-WIT:

\_\_\_\_\_, the Petitioner named in the attached Petition,  
being first duly sworn, says that the facts and allegations contained in the said Petition are true;  
except insofar as they are therein stated to be upon information and belief, he/she believes  
them to be true.

\_\_\_\_\_  
PETITIONER

Pro Se

Taken, subscribed and sworn to before me, the undersigned authority, this \_\_\_\_\_  
day of \_\_\_\_\_, 20\_\_\_\_\_.

My commission expires: \_\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

IN THE CIRCUIT COURT OF MONROE COUNTY, WEST VIRGINIA

IN RE: CHANGE OF NAME FROM \_\_\_\_\_  
TO \_\_\_\_\_

CIVIL ACTION NO: \_\_\_\_\_

**ORDER**

This day came the Petitioner, \_\_\_\_\_ in person and testified that he/she was born on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_;  
*(check the appropriate choice below)*

That he/she has been a resident of Monroe County, West Virginia for more than one (1) year preceding the filing of his/her Petition herein;

That Petitioner is a non-resident of Monroe County, West Virginia but was born in Monroe County, West Virginia, married in Monroe County, West Virginia, and was previously a resident of Monroe County, West Virginia for at least 15 years;

That he/she desire to have his/her name changed from \_\_\_\_\_  
to \_\_\_\_\_.

It appearing to the Court that the above conditions are true, and that Notice of the application for the change of name of Petitioner has been duly published in the newspaper of general circulation in Monroe County, West Virginia, as required by law, the Court, having considered the Petition, is of the opinion that no injury will be done to any person by reason of the requested change of name; that a reasonable and just cause exists for said change of name; that such change is not desired because of any improper or illegal purpose; that Petitioner is not a registered sex offender pursuant to any state or federal law; that this name change is not for purposes of avoiding any state or federal law regarding identity; that this name change is not for purposes of avoiding debtors or creditors; the Petitioner is not a convicted felon in any jurisdiction; and this Court does hereby grant the relief prayed for in said Petition previously filed herein.

It is, therefore, **ADJUDGED, ORDERED AND DECREED** that the name of \_\_\_\_\_ be changed to \_\_\_\_\_; that the said Petitioner shall henceforth be known by the name of \_\_\_\_\_; and that a certified copy of this Order shall be filed in the Office of the Clerk of the County Commission of Monroe County, West Virginia, provided by law.

Dated: \_\_\_\_\_

\_\_\_\_\_  
ROBERT A. IRONS  
Circuit Judge